



# ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade

Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

## Office Order

Date: 05-07-2019

Sub: Constitution of **Admissions Committee** for the academic year 2019-20 – Reg.

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The undersigned is pleased to constitute the **Admissions Committee** with the following members for the academic year 2019-20. The convener is required to oversee the activities of the committee, convene the meeting and report the recommendations to the Principal.

1. Dr. M. Carmel Sophia, Professor, Dept. of H&BS	Convener
2. Mr. M. Srikanth, Assoc. Prof, Dept. of H&BS	Member
3. Ms. K. Vijetha, Asst. Prof, Dept. of ME	Member
4. Mr. J. Hemanth, Asst. Prof, Dept. of CE	Member
5. Ms. S. Sushma, Asst. Prof, Dept. of IT	Member
6. Mr. Avaneesh Kumar Dubey, Asst. Prof, Dept. of ECE	Member
7. Ms. Ch. Devi, Asst. Prof, Dept. of CE	Member
8. Mr. A. V. B. S. Sarma, Administrative Officer	Member

### FUNCTIONS:

- Draft procedures in line with AICTE, state government and JNTUK for admission into Convener quota seats, Category-B seats and Spot admissions.
- Formulate and execute the admission criteria and ensure filling up seats according to category, merit and intake capacity.
- Update the information periodically posted on the website.
- File and maintain the records of the admissions.

  
(Dr. M. Sreenivasa Reddy)

Principal

To

The members to comply with.

